

	CORPORATE POLICY STREET SWEEPING	Policy No: CP-1001-17
		Approved By: Council
		Effective Date: Sept. 11, 2017
		Resolution No.: 226-17
		Department: Planning & Infrastructure – Public Works

STREET SWEEPING POLICY

POLICY STATEMENT

Street sweeping is undertaken to ensure that debris is regularly removed from paved public roadways and parking lots. The regular removal of accumulated debris from the roadway helps to ensure that roadways are safe for motorists while also reducing the environmental impact of pollutants on receiving streams and water bodies.

1. PURPOSE

This policy establishes service level standards for the provision of the street sweeping service in the City of Spruce Grove.

2. DEFINITIONS

- 2.1 “As required” means an assessment of need is undertaken prior to any activity commencing and a service level is not pre-determined.
- 2.2 “Boulevard” means that part of a road right-of-way that is not a roadway.
- 2.3 “City” means the municipal corporation of the City of Spruce Grove in the Province of Alberta.
- 2.4 “Median” means the area between the travel lanes of a divided roadway.
- 2.5 “Roadway” means the part of the road intended for use by vehicular traffic.
- 2.6 “Road classification” means the identification of groups of roads by type or areas for the purpose of defining, prioritizing, mapping and communicating service levels for street sweeping.
- 2.7 “Spring clean-up” means the annual removal of snow and ice control materials and debris from roadways, boulevards, medians, and City parking lots.
- 2.8 “Sweepings” means the collective volume of materials collected from the street sweeping activity.

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3. RESPONSIBILITIES

- 3.1 The Director of Public Works is responsible for the ongoing provision of the street sweeping service.
- 3.2 Wherever the term “Director of Public Works” is used, it is intended to mean either the Director of Public Works or designate.
- 3.3 The Director of Public Works is responsible for the maintenance and updating of this policy.

4. LEVELS OF SERVICE

4.1 Spring clean-up will take place once annually and will include the removal of winter accumulations of sand and debris from all City operated roadways, medians and boulevards based on the following road classifications and limitations:

- a. Highways;
- b. Arterial roadways;
- c. Boulevards and medians on highways and arterial roadways;
- d. Collector roadways;
- e. Local residential roadways;
- f. Local commercial and industrial roadways;
- g. Medians, and those boulevards on collector or local roadways where the City completes maintenance under Policy 2,019 Turf Maintenance;
- h. Paved Alleys; and,
- i. City-owned and operated parking lots.

4.2 Following spring clean-up roadways will be swept at the listed frequencies between the months of April and November of each year:

CLASSIFICATION


FREQUENCY

Highway

Monthly and As Required

Arterial

Monthly and As Required

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Collector	Monthly and As Required
Local (industrial & commercial)	Monthly and As Required
Local (residential)	Twice
Parking Lots (City owned)	Once and As Required
Alleys (paved)	Once

4.3 Sweeping related to spills or debris on roads or sweeping related to City sponsored events will be completed as required.

4.4 Sweepings produced under this policy will be disposed of annually at either an approved sand recycling facility or at a certified landfill.

5. PUBLIC RELATIONS

5.1 During spring clean-up the Supervisor of Roads and Drainage will cause information signage to be posted at major intersections leading to residential neighbourhoods, advising residents at least 48 hours in advance of the date and time of planned sweeping operations.

6. RELATED DOCUMENTS

Bylaw C-911-15 - Traffic Bylaw, as amended.
 Policy 2,019 - Turf Maintenance, as amended.
 Procedure 7,001 - Environmental Release, as amended.

Policy 2,019 – Street Sweeping Policy is hereby rescinded.

APPROVAL

Mayor: Original signed by Stuart Houston Date: September 14, 2017