



# REQUEST FOR UTILITY ACCOUNT INFORMATION

## UTILITY ACCOUNT

Utility Customer Name: \_\_\_\_\_

Account: \_\_\_\_\_ Service Address: \_\_\_\_\_

## REQUEST FOR INFORMATION

I request account information as of \_\_\_\_\_ (date) as authorized for release by the utility customer.

Property Owner Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email or fax: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## UTILITY ACCOUNT INFORMATION (OFFICE USE)

I have verified that the City has received a completed Consent to Release Utility Account Information form for each individual listed as a utility customer on the utility account. The consent has not been withdrawn. The request for utility account information has been made by the current assessed owner.

DATE	TRANSACTION DESCRIPTION	AMOUNT	BALANCE

Dates of prior disconnections (if any): \_\_\_\_\_  
\_\_\_\_\_

- A request to close the account has been received: Y / N
- A final utility bill has been issued: Y / N

City Staff Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_