	CORPORATE POLICY	Policy No: 8,028
		Approved By: Council
		Effective Date: April 28, 2008
		Resolution No.: 112-08
		Department: Community and Protective Services

COMMUNITY PEACE OFFICER CODE OF CONDUCT

POLICY STATEMENT

A policy pertaining to the code of conduct for Spruce Grove Community Peace Officers ensuring residents and visitors receive a professional service.

PURPOSE


The Citizens of Spruce Grove have a right to a public service that is conducted with integrity and in a professional manner.

DEFINITIONS

n/a


RESPONSIBILITIES

1. All Community Peace Officers employed by the City of Spruce Grove are expected to act with professionalism, respect, trust, dignity, honesty, and integrity.
2. This Policy is additional to any conduct requirements of any other City of Spruce Grove Human Resources Policy or Procedure.
3. If there is a conflict between the requirements set out in this policy and any other City of Spruce Grove policy or procedure this policy will take precedence because of the requirements legislated under the Peace Officer Act of Alberta.
4. This policy applies to all employees who hold a Community Peace Officer appointment pursuant to the Peace Officer Act of Alberta.
5. This Code of Conduct applies to Community Peace Officers both when they are on duty and off duty.

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Code of Conduct

1. Employees with a Community Peace Officer appointment shall comply with the terms and conditions of the employee's Community Peace Officer authorization and with the current Public Security Peace Officer Program Policy and Procedural Manual.
2. All Peace Officers shall comply with the terms of their peace officer's appointment.
3. All Peace Officers shall promptly and diligently perform the peace officer's duties and responsibilities as described in their position descriptions.
4. All Officers shall properly account for and/or return money and/or property that the officers receive in the officers' capacity as a peace officer.
5. All Peace Officers are prohibited from:
 - a) engaging in disorderly or inappropriate conduct;
 - b) acting in a way that would be harmful to the discipline of peace officers or that is likely to discredit the office of a peace officer;
 - c) withholding or suppressing information, complaints or reports about any other peace officer;
 - d) making or signing false, misleading or inaccurate statements;
 - e) without lawful excuse, destroy, mutilate or conceal records or property;
 - f) without lawful excuse, alter or erase an entry in a record;
 - g) engaging in activities that may or will result in a conflict of interest or an apprehension of or a lack of integrity in the office of peace officer;
 - h) using the peace officer's position for the peace officer's own advantage or another person's advantage;
 - i) exercising the peace officer's authority as a peace officer when it is unnecessary to do so;
 - j) consuming alcohol while on duty, or within eight hours of being on duty except in the performance of a peace officers duties;

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- k) Consuming controlled drugs and/or controlled substances under the Controlled Drugs and Substance Act (Canada); and
- l) Except in the performance of the peace officers duties, possessing controlled drugs and/or controlled substances the possession of which is prohibited by law.

RELATED DOCUMENTS

n/a

APPROVAL	
Mayor _____	Date _____